

FOSTON & THORNTON-LE-CLAY PARISH COUNCIL

**MINUTES OF A PARISH COUNCIL MEETING HELD VILLAGE HALL, THORNTON-LE-CLAY
ON WEDNESDAY 01 FEBRUARY 2017 AT 7.30PM**

Councillors Present:

Simon Burton (SB)

Evelyn Conlon (EC)

Nigel Cox (NC)

Christine Walker (CW)

In Attendance:

Fiona Hill (FH) - Parish Clerk

Public Present:

2

17/78

To receive apologies for absence and reasons given:

Parish Councillors Calum Balding (CB), Eric Hope (EH) and Bryan Pillow (BP)

17/79

To record declarations of interest in items on the agenda:

None

17/80

To confirm the minutes of the meeting held on Wednesday 04 January 2017:

NC/CW, were happy with these minutes, but three Cllrs who were present at the meeting needed to be present to approve them.

17/81

To discuss matters arising from previous minutes:

- Village Signs – SB/FH had photographed these and FH would circulate by email a.s.a.p.
- Potholes – Awaiting report from EH following his parish walk with Neil Jefferson, NYCC
- Grass Verge – FH would ask if stones could be placed on grass verges to avoid damage by parking cars

17/82

Councillors to discuss long-standing matters:

1. Parish Plan and Community Emergency/Resilience/Good Neighbours Schemes

Will review Parish Plan Actions at the Annual Parish Council Meeting. CW would bring the Community Emergency/Resilience Scheme Bag to the next meeting for storage within the village hall. Good Neighbours Scheme - NTR

2. Parish Defibrillator Schemes

FH reported that the order had been placed

3. NYCC Rights of Way

SB/CW reported that the review was ongoing

17/83 Public Session - The Parish Council will, time permitting, adjourn the council meeting for a short time to allow for public comment and questions:

Mr Kinglake asked the Parish Council to attend an informal meeting at The Forge to discuss their proposal to create off-road parking within the land rented from the Parish Council. FH would email Cllrs to arrange a date/time most convenient for Cllrs.

17/84 To discuss new planning applications received:

None

17/85 To discuss matters raised by Parish Clerk/Responsible Financial Officer:

1. Bookkeeping records to date

FH circulated records around Cllrs. FH reported that the monies ring-fenced Village Draw could be transferred to the Defib ring-fencing, so this was unanimously agreed.

2. Internal Control Checks(s)

These were conducted and everything found to be in order

3. Monthly property inspection report

CW had conducted the checks last month and EC would conduct the checks next month

FH reported that she was clearing out the phone box in Foston

4. Matters raised by/with Yorkshire Local Councils Association

NTR

5. To approve payments as follows:

5.1	Fiona Hill	Salary	£91.03	100457
5.2	Village Hall	Hire	£24.00	100458

17/86 To report any new correspondence received by the council:

NTR

17/87 To receive matters raised by members:

- FH was asked to send a letter of thanks to the occupiers of the house on Low Street, who had created off street parking within the curtilage of their property
- FH was asked to contact RDC about loaning litter pickers for the weekend of 04/05Mar17

17/88 To confirm the dates of the future meeting(s) on Wednesdays at 7.30 p.m. in the Village Hall, Thornton-le-Clay:

01 March 2017

05 April 2017

05 July 2017

04 October 2017

03 May 2017

02 August 2017

01 November 2017

07 June 2017

06 September 2017

06 December 2017

The Pensions Regulator - "Duties Checker:

Confirm who to contact -

FH has registered herself as both the Primary and Secondary Contact.

Choose a pension scheme -

The Parish Council have enrolled with Now Pensions Trustee Ltd, 164 Bishopsgate, London, EC2M 4LX with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: hello@ardentuk.com

Type of pension: Occupational

Pension Scheme Registry Number (PSR): 12005124

Employer Pension Scheme Reference (EPSR): K4H9

Work out who to put into a pension -

Done

Write to your staff -

Done

Declare your compliance -

Done – Acknowledgement letter dated 22Oct16 on file (Letter Code 1087985038)