

FOSTON & THORNTON-LE-CLAY PARISH COUNCIL

**MINUTES OF A PARISH COUNCIL MEETING HELD VILLAGE HALL, THORNTON-LE-CLAY
ON WEDNESDAY 03 OCTOBER 2018 AT 7.30PM**

Councillors Present:

Simon Burton (SB)
Nigel Cox (NC)
Christine Walker (CW)

Evelyn Conlon (EC)
David Johnson (DJ)

In Attendance:

Fiona Hill (FH) - Parish Clerk

Public Present:

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- 19/45 To receive apologies for absence and reasons given:**
Parish Councillors Calum Balding (CB) and Bryan Pillow (BP)
- 19/46 To record declarations of interest in items on the agenda:**
None
- 19/47 To confirm the minutes of the meeting held on Wednesday 05 September 2018:**
The minutes were approved
- 19/48 To discuss matters arising from previous minutes:**
None
- 19/49 Councillors to discuss long-standing matters:**
1. Allotments:
Rent Review – FH reported that the tenants, who have recently moved away, were happy for the new owners of The Forge, to manage the allotment until the agreement expires 05 February 2019 .
Maintenance - FH was asked to chased up BP to complete the agreed work. The future of the spare allotment was discussed at length. FH would consult the land registry documents to see what information these included.
2. Rights of Way – FH was asked to obtain a parish map
3. Village Furniture e.g. noticeboards, bench and defibrillator
SB would chase up Mike Duck regarding the sign repairs
FH would chase up Vanessa Magson regarding the street furniture
4. Fracking
Cllrs noted the email circulated from Frack Free Malton & Norton.
- 19/50 Public Session - The Parish Council will, time permitting, adjourn the council meeting for a short time to allow for public comment and questions:**
None
- 19/51 To discuss new planning applications received:**
None
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- 19/52 To discuss matters raised by Parish Clerk/Responsible Financial Officer:**
1. Bookkeeping records to date
FH circulated copies of the bank reconciliation dated 24Sep18 totalling £9840.75 and the Income & Expenditure Report.
 2. Financial Management - Internal Control Checks(s), Internal/External Audits, Property Inspections, GDPR
Internal control checks - Cllrs verified the bank balances and the payment documentation.
 3. Matters raised by/with Yorkshire Local Councils Association
NTR
 4. To approve payments as follows:

4.1	Village Hall	Hire	£12.00	100520
4.2	Parish Clerk	Salary	£111.19	100521
- 19/53 To report any new correspondence received by the council:**
1. NYCC – Emergency Planning Speed Training – Thu18Oct18
Cllrs noted this event.
FH was asked to add the Emergency Bag to the Asset Register with a value of £150.00
- 19/54 To receive matters raised by members:**
1. To receive report of presentation about proposed A64 improvement scheme
Cllrs who attended this meeting gave feedback on the content
- FH** was asked to contact Bridget Scaife, RDC to request Community Payback, to edge the footpath along High Street.
- 19/55 To confirm the dates of the future meeting(s) on Wednesdays at 7.30 p.m. in the Village Hall, Thornton-le-Clay:**
- 07Nov18, 05Dec18, 02Jan19, 06Feb19, 06Mar19, 03Apr19, 01May19, 05Jun19, 03Jul19, 07Aug19, 04Sep19, 02Oct19, 06Nov19, 04Dec19

The Pensions Regulator - "Duties Checker:

Confirm who to contact -

FH has registered herself as both the Primary and Secondary Contact.

Choose a pension scheme - The Parish Council have enrolled with Now Pensions Trustee Ltd, 164 Bishopsgate, London, EC2M 4LX with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: hello@ardentuk.com

Type of pension: Occupational

Pension Scheme Registry Number (PSR): 12005124

Employer Pension Scheme Reference (EPSR): K4H9

Work out who to put into a pension -

Done

Write to your staff -

Done

Declare your compliance -

Done - Acknowledgement letter dated 22Oct16 on file (Letter Code 1087985038)